



## Code Compliance Monthly Report for February, 2012

### Executive Summary

During the month of February, 2012, there were 21 business days with 1 legal holiday. Code compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 48 hours. The average number of calendar days cases were open was 11 days compared to an average of 19 days during 2011. The total number of documented and removed signs from the R-O-W was 114 in all Districts.

### Budget

Code Compliance Services Budget for Calendar Year 2012 - \$ 395,000.00

February expenses \$ 32,916.66

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2012

### Service Activities

Caseload Activity	February 2012	February 2011
New Cases	100	289
Open Cases	167	58
Active Cases	67	347
Closed Cases	114	195

Inspection Activity	February 2012	February 2011
Number of Inspections	264	476
Initial Inspections	101	289
Multiple Inspections	22	0
No Violation Found	14	29
Dismissed	0	0

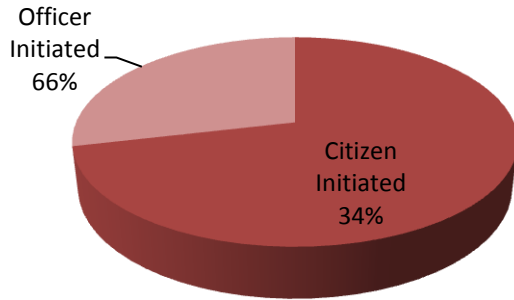
### Content Analysis

Every concern received by a citizen is inspected for validity, and every citizen is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm a reported violation, and the second visit is conducted to determine if the violation has been corrected. The goal of the program is to seek partnerships with individuals and communities to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of service by aligning compliance techniques with industry best practices. In February 2012, code compliance officer's spent 158.5 hours on the field, 206.5 hours in the office, and 32 hours in training/meetings averaging 4.1 inspections per officer per business day.

## New Performance Measurements February 2012

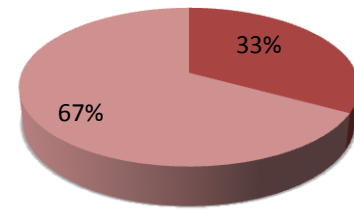
Vacant Properties	0
Foreclosed Properties	1
Call Center Calls	72

### Number of Inquiries (234)



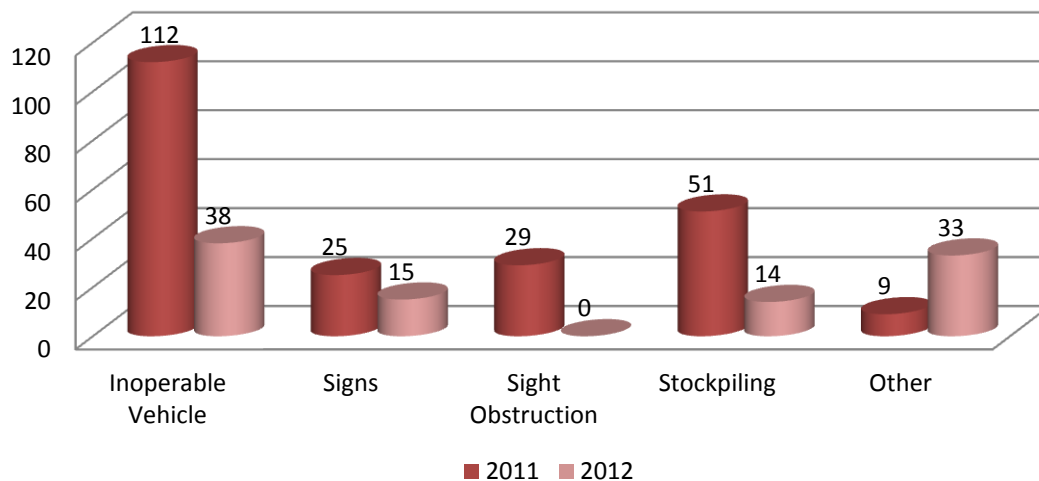
### Number of Violations (100)

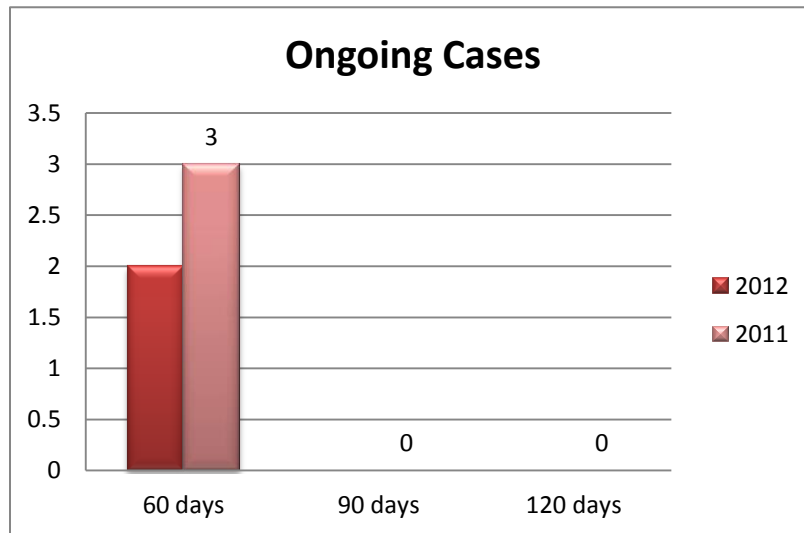
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Compliance Method	February 2012 Notices Issued	February 2012 Cases Closed
Friendly Reminders	88	114
Notice and Demand	0	0
Summons and Complaints	0	0
Judicial Enforcement	0	0
<b>Total</b>	<b>88</b>	<b>114</b>

### Most Frequent Violations for February 2012





### Interagency Coordination, Meetings & Training

Code staff has attended informational/training sessions with the Arapahoe County Sheriff's Department, SEMSWA, and Centennial Planning & Engineering. Staff has assisted Animal Control with cross functional cases; as well as received approximately 2 hours of internal safety training. Code staff also coordinated with Public Works staff on several cross functional cases.

Agency/Division	Description	Hours
Sheriff Department	Toured Sheriff Department	1.5
SEMSWA	Illicit Discharge Training	1.5
Planning & Engineering	Overview of signage, zoning and other P&E related topics	9.0
Animal Control	Onsite Case Assistance	3.0
Safety Training	Safety training	2.0
Legal	Introduction and Support	3.0
Miscellaneous		4.0

### Training

Code Compliance Techniques	Best Practices	8.0
<b>GRAND TOTAL</b>		<b>32 Hours</b>